

Phil Norrey
Chief Executive

To: The Chairman and Members of
the East Devon Highways and
Traffic Orders Committee

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

(See below)

Your ref :
Our ref :

Date : 15 July 2016
Please ask for : Stephanie Lewis 01392 382486

Email: stephanie.lewis@devon.gov.uk

EAST DEVON HIGHWAYS AND TRAFFIC ORDERS COMMITTEE

Monday, 25th July, 2016

A meeting of the East Devon Highways and Traffic Orders Committee is to be held on the above date at 10.00 am at The Knowle, Sidmouth to consider the following matters.

P NORREY
Chief Executive

AGENDA

PART 1 - OPEN COMMITTEE

- 1 Apologies
- 2 Election of Chairman and Vice-Chairman
In accordance with the Council's Constitution the Chairman and Vice-Chairman of this Committee must be a County Councillor.
- 3 Minutes (Pages 1 - 4)
Minutes of the meeting held on 18 March 2016.
- 4 Items Requiring Urgent Attention
Items which in the opinion of the Chairman should be considered at the meeting as a matter of urgency.

MATTERS FOR DECISION

- 5 Updated Road Warden Scheme
Presentation by Victor Gough

- 6 Wildlife Verges
Presentation by the Head of Planning, Transportation and Environment

Electoral Divisions: All in East Devon

- 7 Sidmouth to Sidbury Cycle and Walking Route Development (Pages 5 - 10)
Report of the Head of Planning, Transportation and Environment (PTE/16/40)

Electoral Divisions: Sidmouth and Sidford, Ottery St Mary Rural

- 8 27 Highways Safety Policy (Cabinet Minute *403/14 October 2015)
To note the following reference from Cabinet for information. Report HCW/16/39 can be found at:

<http://democracy.devon.gov.uk/ieListDocuments.aspx?CId=133&MId=160&Ver=4>

“(a) that the Highway Safety Policy set out in Appendix A to Report HCW/16/39 be approved and the Head of Highways, Capital Development & Waste be authorised, in consultation with the County Solicitor and the Cabinet Member for Highway Management and Flood Prevention, to approve further minor amendments to the Highway Safety Inspection Policy prior to the next full review in September 2018;

(b) that Highways & Traffic Order Committees be made aware of the revised operational policy.”

Electoral Divisions: All in East Devon

- 9 Locality Budgets for Highway Maintenance
In accordance with Standing Order 23(2) Councillor Knight has requested that the Committee consider this matter.

STANDING ITEMS

- 10 Petitions/Parking Policy Reviews
[An item to be taken under s18 of the Traffic Management Act 2004 relating to any reviews of parking policy sought in line with the Council’s Petition Scheme]
[\(https://new.devon.gov.uk/democracy/guide/constitutionparts2-4/part-4-section-7petition_scheme/\)](https://new.devon.gov.uk/democracy/guide/constitutionparts2-4/part-4-section-7petition_scheme/)

MATTERS FOR INFORMATION

- 11 Action Taken Under Delegated Powers (Pages 11 - 12)
Report of the Head of Highways, Capital Development and Waste (HCW/16/65)

Electoral Divisions: Broadclyst & Whimble and Budleigh

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC

Nil

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Part II Reports

Members are reminded that Part II reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s).

Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.

Agenda Items and Attendance of District & Town/Parish Councillors

Under the provisions of Standing Order 23, any member of the HATOC (including the District Council representatives) may put an item on the Agenda for the HATOC relevant to the functions of the Committee, subject to them giving notice in writing to the Chief Executive of the matter to be discussed by 9.00am on the eighth working day before the meeting.

Any member of the District Council for the area covered by the HATOC who is not a member of the Committee, or a Town or Parish Councillor within the area covered by the HATOC, may, after giving 24 hours' notice in writing to the Chief Executive, attend and speak to any item on the Agenda with the consent of the Committee.

For further information please contact Stephanie Lewis on 01392 382486.

MembershipCounty Councillors

Councillors Bowden, Channon, Diviani, Hone, B Hughes, S Hughes, Knight, Moulding, Randall Johnson, Wragg, Wright.

East Devon District Council

Councillors B Bailey, M Coppell and P Stott

Declaration of Interests

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

Access to Information

Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact Stephanie Lewis on 01392 382486.

Agenda and minutes of the Committee are published on the Council's Website

Webcasting, Recording or Reporting of Meetings and Proceedings

The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: <http://www.devoncc.public-i.tv/core/>

In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.

Public Participation

Any member of the public resident in the administrative area of the County of Devon may make a presentation on any proposed traffic order being considered by the Committee. Any request to make a presentation must be given to the Chief Executive's Directorate, County Hall, Exeter by 12 noon on the third working day before the relevant meeting.

For further information please contact Stephanie Lewis on 01392 382486.

Emergencies

In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.

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Please switch off all mobile phones before entering the Committee Room or Council Chamber

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Induction loop system available

EAST DEVON HIGHWAYS AND TRAFFIC ORDERS COMMITTEE

18 March 2016

Devon County Council:-

Councillors Bowden, Channon, B Hughes, S Hughes, Knight, Moulding, Randall–Johnson Wragg and Wright

East Devon District Council:-

Councillors Bailey, Coppell and Stott

Apologies:-

Councillors Hone, Diviani and Moulding

***58** Minutes

RESOLVED that the minutes of the meeting held on 27 November 2015 be signed as a correct record.

***59** Devon Highways Update

The Committee received a presentation by the Head of Highways, Capital Development & Waste which covered:

(a) The Incentive Fund: this was Government ‘Top Up’ funding to the needs based highway maintenance capital allocation designed to encourage highway authorities to adopt good practice with an emphasis on collaboration with suppliers and other authorities. There were three bands of funding over 6 years from 2015/16 (with maximum funding in Band 3). The County Council was currently on course for Band 2 in 2016/17 and striving for Band 3 with its planned changes working with other local authorities and other efficiency savings and service improvements.

(b) Drainage Maintenance Strategy: relating to measures to mitigate drainage issues in respect of the highway and the role and responsibilities of adjacent landowners, the programmed works for rural and urban gullies for example and budgetary constraints and challenges and the work of the County Council with its contractor to develop valid data sources and information to better target limited resources.

(c) Footway Maintenance Programme: the programme to maintain a condition which was safe and commensurate with use with analysis of survey condition and budget allocations.

(d) Community Road Warden Update: relating to the number of approved Road Warden Agreements, those pending, numbers trained to ‘Chapter 8’ level and booked for or awaiting training. A county-wide Project Officer had been engaged (on secondment) to promote the Scheme and develop a roll out plan. A trial pothole repair pilot using new materials for repairs was also being carried out under the Warden Scheme involving 4 Parishes, the results of which would inform future developments and plans.

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EAST DEVON HIGHWAYS AND TRAFFIC ORDERS COMMITTEE

18/3/16

(e) Community Payback Scheme: the extent of the work in communities across Devon and the positive feedback received from Towns and Parishes and the benefits for the Service Users under the Scheme under the supervision of probation staff working with neighbourhood officers. Future plans included additional training for the probation service supervisors to facilitate 'Chapter 8' work on the highway. Examples of the variety of work carried out across the County was also presented.

***60** Annual Local Waiting Restrictions Programme

The Committee considered the Report of the Head of Highways, Capital Development and Waste ([HCW/16/22](#)) setting out proposals for the delivery of an annual local Waiting Restrictions Programme.

Members noted that the County Council regularly received requests for waiting restrictions to be introduced or amended which could be difficult to deliver due to resource and funding pressures which, in turn, could have a negative impact on the County Council's relationship with local communities.

A managed process had now been developed whereby existing requests from Local Members and local communities had been collated and a prioritisation tool developed.

It was **MOVED** by Councillor Hughes **SECONDED** by Councillor Knight and

RESOLVED

(a) that work to date on the annual waiting restrictions programme and the prioritisation process applied be noted;

(b) that waiting restriction schemes be progressed through advertising and sealing of subsequent Orders in priority order as presented in Appendix 1 to the Report of the Head of Highways, Capital Development and Waste ([HCW/16/22](#));

(c) that the detail of individual schemes be developed with the relevant local County Councillor prior to advertising.

***61** Pelican Crossing, Withycombe School in Exmouth

In accordance with Standing Order 23(2) Councillor Bailey had requested that the Committee consider introducing a pelican crossing at Withycombe School in Exmouth due to safety concerns over pupils crossing a busy main road.

In line with the Council's Public Participation rules and at the invitation of the Committee, Councillor Steve Gazzard, Ward Member for Withycombe Raleigh, spoke to this item making representations over safety concerns of pupils crossing the road outside of the school following the resignation of the previous School Crossing Patrol Officer and the difficulty experienced in finding a replacement.

Devon County Councils' Safer Travel Strategic Officer advised Members that an inspection had been carried out during the peak morning drop off time and estimated that 90% of the road users travelled the route everyday and were aware of the risk of children crossing outside of the school; with the vast majority of the pupils and parents using the previous school crossing point. Vehicles regularly stopped to allow pedestrians to cross the road, and there was positive interaction between motorists and pedestrians. The Officer explained that a Pelican Crossing might not be appropriate as it sometimes resulted in pedestrians failing to look before crossing, relying purely on the traffic system, which could result in accidents.

Following further discussion it was noted, in particular, that:

- Members considered a zebra crossing rather than a pelican crossing would be more suitable for this area and enable the flow of traffic to continue outside of the peak school collection times;
- School Crossing Patrol Officers could be employed through Devon Norse;
- pupils from Exmouth Community College also used this thoroughfare increasing the number of pedestrians at peak times;
- funding may be able to be sought from developers for a dedicated zebra crossing;
- the implementation of a zebra crossing would include zig zag markings either side resulting in the loss of at least six parking spaces directly outside residents homes;
- that Withycombe School met Devon County Council's criteria for providing a school Crossing Patrol Service and would therefore fund a Crossing Patrol Officer.

It was **MOVED** by Councillor Wragg, **SECONDED** by Councillor Hughes and

RESOLVED that the Head of Service liaise with Withycombe School and explore the options of employing a School Crossing Patrol Officer through Devon Norse.

***62 Petitions/Parking Policy Reviews**

[An item taken under s18 of the Traffic Management Act, 2004 relating to any reviews of parking policy sought in line with the Council's Petition Scheme] (<https://new.devon.gov.uk/democracy/guide/constitutionparts2-4/part-4-section-7-petition-scheme/>).

There was no current petition for a parking review from a member of the public relating to East Devon.

***63 Action Taken Under Delegated Powers**

The Committee received the Report of the Head of Highways, Capital Development and Waste ([HCW/16/23](#)) on actions taken in respect of Traffic Regulation Orders under delegated powers, following consultation with the Chairman and local County Councillors.

***DENOTES DELEGATED MATTER WITH POWER TO ACT**

The meeting started at 10.00 am and finished at 12.00 pm.

The Minutes of the East Devon Highways & Traffic Orders Committee are published on the County Council's Website at:-

<http://www.devon.gov.uk/dcc/committee/mingifs.html>

PTE/16/40

East Devon Highways and Traffic Orders Committee
25 July 2016

Sidmouth to Sidbury cycle and walking route development

Report of the Head of Planning, Transportation and Environment

Please note that the following recommendations are subject to consideration and determination by the Committee before taking effect.

Recommendation: It is recommended that:

- (a) the scheme shown on plan C12002/36 included in Appendix I is approved for construction at an estimated cost of £50K;**
- (b) approval is given to make minor improvements to Laundry Lane to allow for walking and cycling at an estimated cost of £35K. Details included are shown on plan C12002/39 in Appendix II.**

1. Background/Introduction

Cycling has become increasingly popular in Sidmouth in recent years, due in part to recent investment in routes to schools, upgraded cycle parking facilities at Sidmouth College, hosting the start stage of two of the Tour of Britain cycle races and a popular local cycling club.

Sidmouth College and the town centre are well connected to parts of Sidford with the traffic free Byes cycle route. Residents (particularly college students) in the area north of the A3052 currently have no safe and attractive walking and cycling link to connect into this route.

Sidbury similarly has no safe walking and cycling route into the town. Despite being a distance of less than three miles students have to use bus services to access Sidmouth College at a cost to the County Council of over £40,000 per annum. There has been extensive local consultation on a proposed route between Sidford and Sidbury which has received strong support.

A planning application has been submitted for a business park to the east of the A375 between Sidbury and Sidford with the site being allocated for employment in the adopted Local Plan. The route to Sidbury would be an important access to and from this site if it secured planning permission. The developer of this site and others in the vicinity will be asked to make a contribution to, or construct, sections of the route but further funding sources may also be required to complete it.

This report seeks approval to implement Phase 1 of the scheme between Byes Lane and Two Bridges Road.

2. Proposal

The route between the Byes and Sidbury is being planned in three phases, the first being the section between Byes Lane and Two Bridges Road. The second phase would be alongside the proposed business park and the A375 to the entrance to Sidbury village. A longer term third phase would aim to achieve further improvements within Sidbury itself.

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The proposed improvements highlighted in the first phase can be seen as 'quick wins' with immediate benefits to the local community. Residents of the Brook Lane/Fry's Lane/Sid Vale Close areas of Sidford would immediately benefit from Phase 1, gaining a direct walking and cycling connection to Sidmouth College, the Byes and the town centre. This will have long term health benefits and help towards reducing local congestion.

The proposed improvements are shown in appendices 1 and 2. A 'Tiger' crossing is proposed near St Peter's church. A Tiger crossing is a recently DfT approved shared walking and cycling crossing similar to a Zebra where cycling is permitted. The proposed crossing, including the necessary highway improvements can be viewed on Scheme C12002/36. The estimated costs of the crossing is £50,000.

Appendix II shows path surface improvements to Laundry Lane, a County Highway, which currently has the width of a footpath. Simple path surface upgrades and widening through vegetation management is required along Laundry Lane to enable this to be a suitable shared use walking and cycle link. A dropped kerb informal crossing is proposed to be constructed across School Street.

3. Options/Alternatives

Options for Phases 2 continue to be developed and negotiated in parallel with the business park planning application. Further work on options for Phase 3 in Sidbury will be required at a later date.

The only alternative to Stage 1 is to use an on-road route via Sidford Cross and School Street. The combination of difficult turning movements at the junction and the narrowness of School Street mean that this option would not be attractive to users, particularly school age children, and is likely to fail a safety audit.

The Laundry Lane section may be carried out by the business park developer if planning permission is achieved within a suitable time frame. This may vary in specification subject to the details of any planning application approval.

4. Consultations/Representations

Extensive local public consultation on route options between Sidford and Sidbury, including Sidmouth College students, took place during February 2014. There was very strong support for the route as a whole. Phase 1 was common to the three options presented.

Ongoing discussions are taking place with land owners, the business park developer and East Devon District Council regarding Laundry Lane and Phase 2. Sidmouth Town Council is also supportive. Discussions will take place with various funding bodies to examine options for achieving Phase 2.

5. Financial Considerations

The crossing of Church Street is proposed to be funded from the Local Transport Plan Integrated Block during 2016/17. This funding source will also apply to the Laundry Lane section unless it can be constructed by the business park developer within a reasonable time frame.

6. Environmental Impact Considerations

The proposals will have a positive impact by encouraging more people to walk and cycle, thereby reducing CO₂ and other airborne pollutants. The provision of improved walking and cycle routes to help reduce dependence on private car use is a key element of the County Council's transport policy as set out in the 'Local Transport Plan 2011-2026' and the Cycling and Multi-use Trail Network Strategy.

7. Equality Considerations

An Equality Impact and Needs Assessment is not considered necessary for Phase 1 due to the small scale of the scheme.

The provision of the crossing and Laundry Lane improvement will enable access to the college and town centre by both foot and cycle for a wider range of groups than now. It will encourage use by college students in particular.

8. Legal Considerations

There is a legal requirement for the Highway Authority to give due consideration to the Road Traffic Regulation Act 1984, Traffic Management Act 2004, The Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996 and all other enabling powers.

It is the duty of the local authority in exercise of its functions under the Road Traffic Regulation Act 1984 to secure the expeditious, convenient and safe movement of vehicular and other traffic and the provision of suitable and adequate parking facilities having regard, so far as it is practicable, to the following factors:

(a) the desirability of securing and maintaining reasonable access to premises;

Officer recommendation: This proposal maintains reasonable access to all properties currently served by Englands Close.

(b) the effect on the amenities of any locality affected and (without prejudice to the generality of this paragraph) the importance of regulating and restricting the use of roads by heavy commercial vehicles, so as to preserve or improve the amenities of the areas through which the roads run.

Officer recommendation: This proposal reduces traffic impacts on the lane improving facilities for walking, cycling and access to recreation.

(c) the strategy prepared under section 80 of the Environment Act 1995 (national air quality strategy).

Officer recommendation: Not relevant to this proposal.

(d) the importance of facilitating the passage of public service vehicles and of securing the safety and convenience of persons using or desiring to use such vehicles.

Officer recommendation: Not relevant to this proposal.

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(e) **any other matters appearing to the local authority to be relevant.**

Officer recommendation: Any other relevant matters for consideration are outlined in the body of this report.

9. Risk Management Considerations

Normal risk management for the construction of schemes will apply.

10. Public Health Impact

The scheme will have a positive public health impact by encouraging increased walking and cycling, with associated physical and mental health benefits. Supporting active travel, such as walking and cycling, is a key component of the Devon 'Joint Health and Wellbeing Strategy 2013–16.

Although not designated as an Air Quality Management Area there are expected to be some small air quality benefits from reductions in short distance car trips.

11. Reasons for Recommendations

The proposed scheme will create a more attractive route for walking and cycling from parts of Sidford with a particular focus on students accessing Sidmouth College, and will be a first step forward in creating an onward link to Sidbury.

The proposed scheme will help to promote safer and more sustainable active travel options. This will help support some a reduction in short local car trips and provide long term public health and air quality benefits.

Dave Black
Head of Planning, Transportation and Environment

Electoral Divisions: Sidmouth and Sidford, Ottery St Mary Rural.

Local Government Act 1972: List of Background Papers

Contact for enquiries: Andrew Ardley

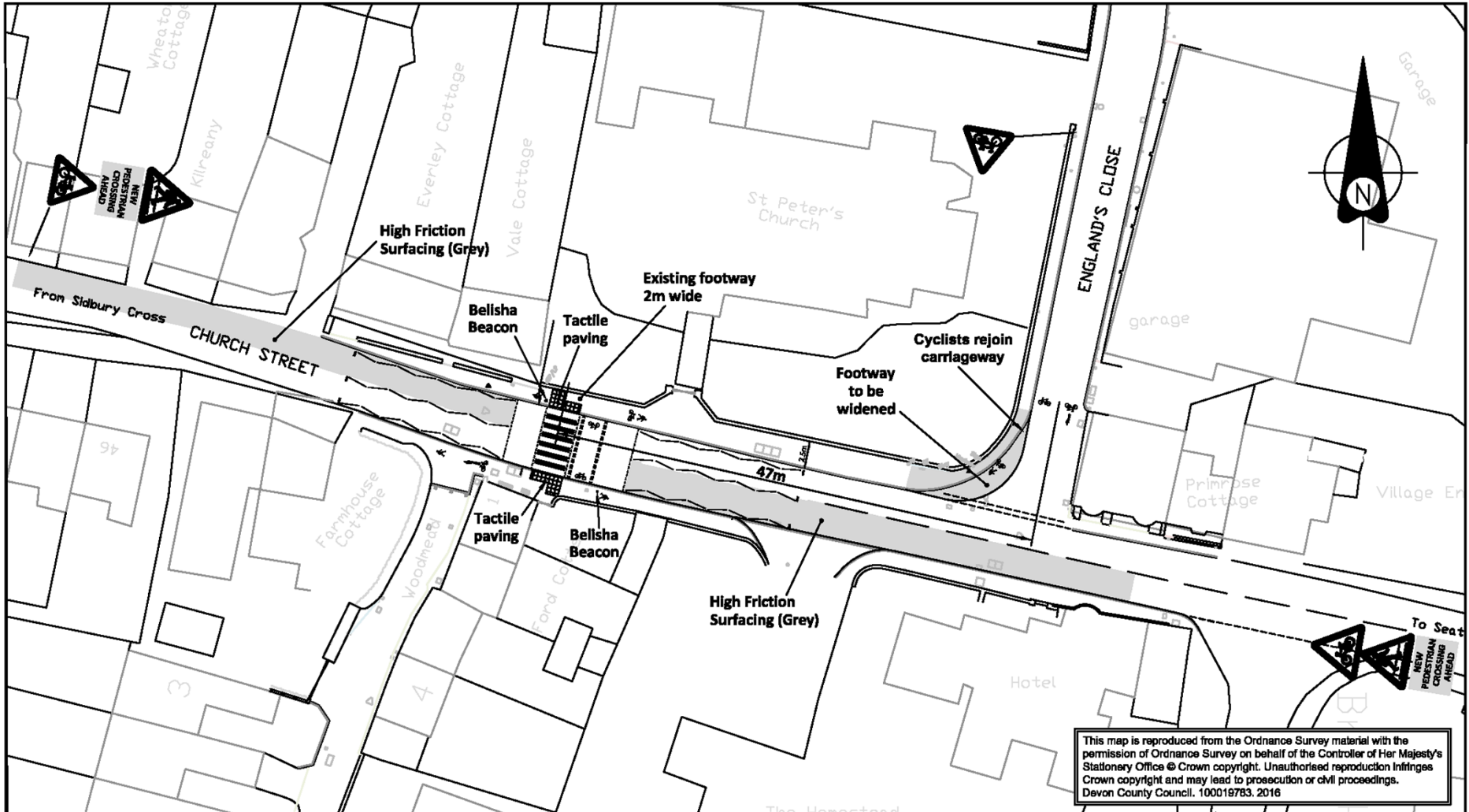
Room No: AB2, Lucombe House, County Hall, Exeter EX2 4QD

Tel No: 01392-383000


Background Paper	Date	File Ref.
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NIL

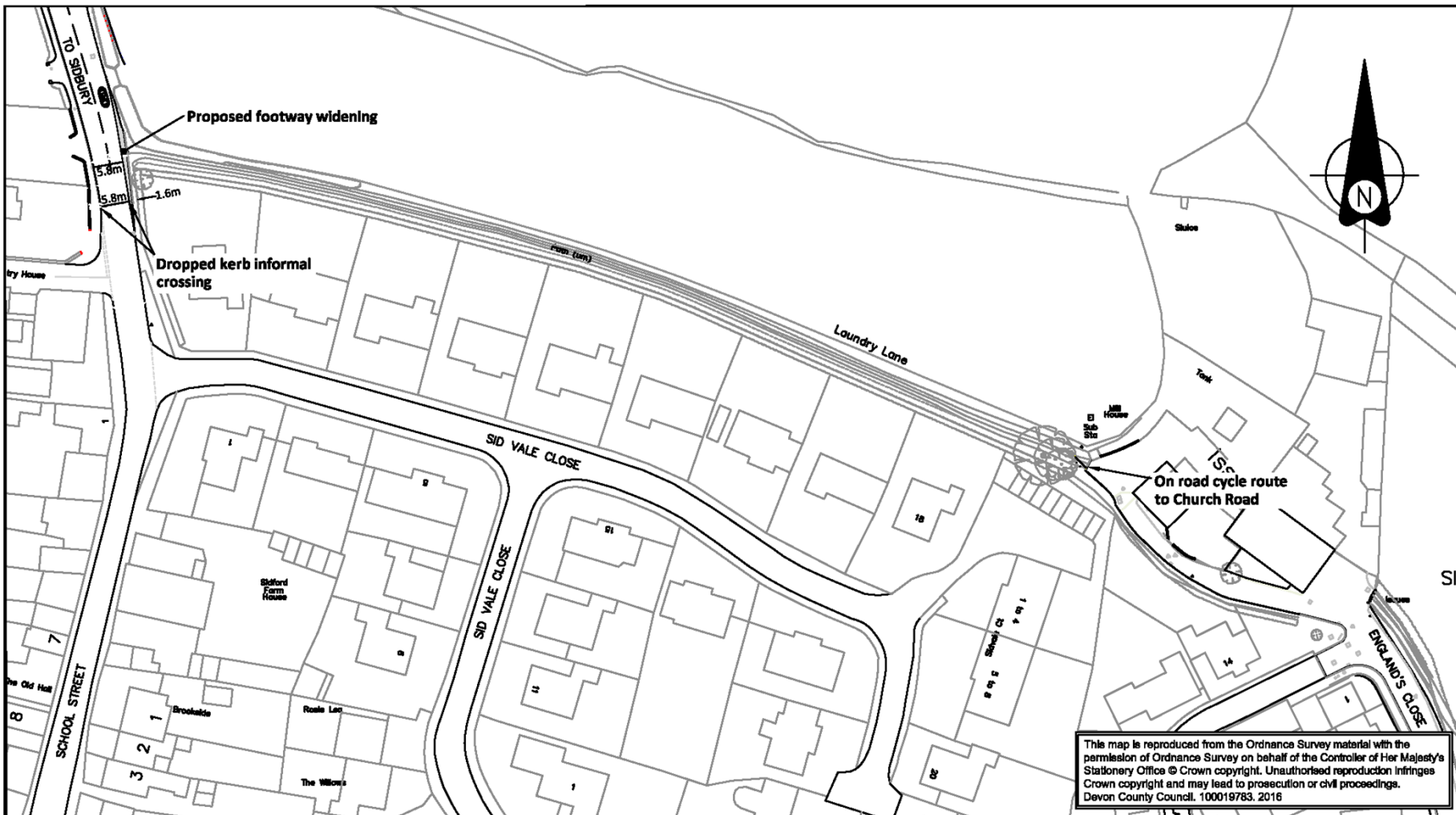
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	Engineering Design Group	East Devon HATOC	date JULY 2016	scale N.T.S.
		job/title/proposal CHURCH STREET TIGER CROSSING, SIDFORD	number C12002/36	

Appendix II
To PTE/16/40



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**Engineering
Design Group**

East Devon HATOC
job/title/proposal

IMPROVEMENTS TO LAUNDRY LANE, SIDFORD

date	scale
JULY 2016	N.T.S.
number	
C12002/39	

HCW/16/65

East Devon Highways and Traffic Orders Committee
25 July 2016

Actions Taken Under Delegated Powers

Report of the Head of Highways, Capital Development and Waste

Please note that the following recommendation is subject to consideration and determination by the Committee before taking effect.

Recommendation: It is recommended that the report be noted.

1. Summary

In accordance with Minute *3 of the Meeting of this Committee on 14 July 2003 this report details the actions taken in respect of traffic regulation orders under Delegated Powers since the last meeting.

2. Actions on Advertised Traffic Orders

Since the last meeting of this Committee, a number of Traffic Orders have been progressed and where objections have been received, these have been dealt with by a consultation with the Chairman and local Members. Details of these matters are listed below.

Location	Proposal	Action
Roads around Exeter Airport	Speed limit, Clearway, Waiting Restrictions	Traffic regulation order advertised after consultation with Local Member and HATOC Chair and then sealed due to no objections being received.
Dog Village, Broadclyst	Road humps	Road humps advertised after consultation with Local Member and HATOC Chair and implemented due to no objections being received.

David Whitton
Head of Highways, Capital Development and Waste

Electoral Divisions: Broadclyst & Whimble and Budleigh

Local Government Act 1972

List of Background Papers

Contact for enquiries: Lee Cranmer

Tel No: 0345 155 1004

Background Paper

Date

File Ref.

None

lc220616edh
sc/cr/action under delegated powers
2 150716

